

**KINGSVILLE TOWNSHIP TRUSTEES REGULAR  
March 27, 2019**

The March 27, 2019 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the March 13, 2019 regular and special meeting and approve them with three spelling corrections. Jim Branch seconded the motion; all yes. Copies of the minutes were available.

<b>FINANCIAL REPORT:</b>	Receipts	\$	500.00
	<u>Expenses</u>		<u>24,698.25</u>
	Balance	\$	759,792.39

Karl Brunell made a motion to pay the bills. Mike Cliff seconded the motion; all yes.

**CORRESPONDENCE:** 1) The township received a notice from ODOT regarding future road construction projects with detours on Route 531 in Ashtabula Township. 2) Fair Housing Seminar, May 2, 2019. 3) Request for use of the park National Day of Prayer on May 2, 2019 from 11:30 am to 1:00 pm from Kingsville Area Ministerial Association. 4) Letter from Gail Urch regarding the Booster Group was read. Several members have quit due to the situation with Fire Chief Neal Stewart and the trustees so they have had to cancel fund raising at this time.

**PUBLIC COMMENTS/CONCERNS:** Ted Robishaw, 2976 Priest Street, he is disappointed with what is going on in Kingsville Township regarding the trustees and Fire Chief Neal Stewart. Ted's ancestors have been in Kingsville for nearly 200 years. Would like to know what is going on. Terry Bort, 5067 Dibble Road, asked if the residents of Kingsville could shut this down with what is happening with getting a new fire chief? Why do we need a paid fire chief now? Latimer Kubichek, 6057 Wright Street, concerned about the fire chief position. Kathy Lines, 3077 Route 84, why change things, Neal has been doing a great job.

The trustees explained the time line that lead up to the decision with getting a paid fire chief.

Last year Neal came to the trustees and said that the paid part time was having staffing and accountability issues that needed addressed. At that time, they tried getting an Assistant Fire Chief that would be over EMS, they would be available for leadership on the day to day matters. The trustees and Neal did not find anyone for that position so Neal asked for control back.

Many months went by and it seemed that things had settled down.

The trustees received several calls regarding EMS calls, the quality of care that was given and EMS staff attitudes during calls were in question. The trustee were also aware that there was a problem with staffing and covering shifts. Neal has several jobs at the township with fire chief, road superintendent and cemetery sexton, when an emergency comes up during the day that is not a problem for Neal to help out but the day to day issues were not being addressed. Neal does not hold the certifications for EMS position and the trustees feel like if they had a full time fire chief it would be better for the road and fire departments. Neal was offered the position prior to it being advertised but said that at his age he did not want to get the certifications that are required.

The trustees know that Neal has done a great job at the fire department and know that he is the one that started the paid part time department because he knew at the time there was a huge need in the area for EMS services especially during day time hours.

The new position will work 8 hours per day, 5 days per week and be doing the fire inspections. This would remove 40 hours per week for a paid position and with the fire chief, assistant fire chief, administrative assistant and inspector position already budgeted it would not cost the township any more money.

Jim Branch said that the by lines need to be updated. There are currently 12 paid part time employees. He said Neal has done a great job with starting the paid part time but if the township ever wants to take it to 24/7 they will definitely need to have a full time fire chief.

Mike Cliff is pushing for a district. North Kingsville is looking at having a consult come in and look into what is needed to get a district started.

Latimer Kubichek asked if Neal was complaining about the extra work. Neal said that he had not been complaining.

Neal said that when the paid part time started in 2012 it was an 8 hour per day, 7 days a week department. Monroe use to pay us \$38,000 annually and now it is only \$18,000 and he believes that next year it will be zero. Kingsville is no longer getting income from billing for Sheffield or North Kingsville with use to bring in about \$40,000 annually from each. Mike said that he has heard the Monroe is looking into night shift hours and working with Kingsville. Mike said that there was no formal contract for auto aide with North Kingsville but they are working on a draft contract to be drawn up. Neal said that the call volume as decreased drastically this year between Monroe, Sheffield and North Kingsville the township is looking at a loss of \$100,000 from billing.

Kathy Lines asked how many paid part time were also volunteers. There are 4 active paid part time that are volunteers at this time. She still cannot understand why this is happening. Neal has done this for a long time and has done a great job. Ted Robishaw said that Neal has done a magnificent job for 38 years. The building addition for the fire hall is still on the books after the garage is up and running. There will be no increase in staff and they will still have 2 people on a shift. Volunteers are going to the wayside.

**DEPARTMENT REPORTS:** Road/Service: 1) Neal got quotes for the under draining for Brydle Road from Bunn Enterprise. It will cost approximately \$48,000.00 for the total job, trenching, rental of trucks, pipe and stone. 2) Dust control for Brydle Road will cost approximately \$25,000.00 for stone and tar. Simak is at \$21.00 per ton delivered for stone. Tar is at \$3.50 per gallon. 3) It will take 8,000 ton of asphalt grindings to do Brydle Road in 2020. The road is 22' wide and 5,850' long. 4) Neal is still waiting on a quote from 21<sup>st</sup> Century for the fuel tanks. Cemetery: 1) Nothing new to report. Fire/EMS: 1) Ambulance still at the shop. Trying to replace fuel pump and canister this week. 2) The cost to complete the siding at the fire hall came in at \$7,640.00. Zoning: 1) Nothing new to report.

**OLD BUSINESS:** 1) Neal reported that both of the Buie Road signs are gone. He took measurements and has a call into the sign company to order. He will order the new style of sign that are required. Buie Road/Wright Street and Buie Road/Dibble Road will be ordered. 2) The sign at Lulu Falls needs some attention. Neal would like to have concrete pad, bolt new posts to the pad. 3) Jim Branch reported that the Pancake Breakfast will be from 7 am to 11 am instead of the original time of opening at 6 am. 4) Jim Branch asked about the possibility of getting the digital sign in the park that had been previously tabled. The Library would be interested in helping out with the cost so that they could use it as well. The old library sign posts need removed. Neal asked if the township could have them to use at the cemetery. 5) Dave Kirk, President of Boosters, reported the reason that the pancake breakfast was cancelled was due to low volunteer participation. He will go back to the boosters and ask if they would like to help with the breakfast with the trustees. 6) Jim Branch gave Neal a copy of the inventory list that was completed during their work session. 7) By next week a decision will have to be made on color for the walls, floor coverings and ceiling tiles. The heat should be up and running next week as well. 8) The insurance adjuster wants the code for the upgrade in code requirements with proof of payment. This has been given to them. 9) The changes to the zoning text will need to go to the Planning Commission 30 days after adaptation and then within 5 days it will need to go to the recorder's office. 10) Dave Joyce's office has sent information regarding a Siren Act Grant which is a grant for the Fire Department for equipment and EMS training. The township should look into getting a grant writer for this.

**NEW BUSINESS:** 1) Jim Branch made a motion to renew the annual Office 365 contract. This is good for 5 different computers at a cost of \$99.00. Mike Cliff seconded the motion; all yes. 2) Mike Cliff made a motion to allow the Kingsville Area Ministerial Association use the park on May 2, 2019 from 11:30 am to 1:00 pm for the National Day of Prayer. Karl Brunell seconded the motion; all yes. 3) Mike Cliff made a motion to change the start time for the pancake breakfast from 6 am to 7 am. Jim Branch seconded the motion; all yes. 4) Gary, Envirotech Cleveland, would like to meet next Wednesday or Thursday with Neal and a trustee to discuss options for fuel services. Karl can be available on Wednesday. 5) Karl Brunell said that he had received a call asking if the township would consider putting a port a potty in the park for runners, library or visitors. The cost would be \$960 per year and they company comes out and cleans it twice per month. It would be forest green in color. A discussion was held and the library has offered to open up the Simak Center at 5 am to 8:30 am for the runners instead of the port a potty. 6) Dave Horton, Zoning Commission, asked the trustees if they knew of any zoning text changes with the sewer system in the works with the county. They said that the County was looking into a grant opportunity for the waste station on Green Road but nothing formal. 7) Mike Cliff made a motion to do the siding at the fire station at a cost of \$7640.00 and it was seconded by Jim Branch. When opened up for discussion Neal Stewart suggested that the trustees look into the cost of a new roof before siding the fire hall. It would take 12 -2x6 trusses. The siding motion was tabled at this time.

Mike Cliff made a motion to go into Executive Session regarding personnel matters first just trustees and then inviting Neal Stewart. Jim Branch seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

After a short Executive Session Mike Cliff made a motion to go back into regular session. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

Once back in regular session Mike Cliff made a motion to schedule a Pre Discipline hearing on April 1, 2019 at 6 pm with Neal Stewart and to schedule a Work Session on April 1, 2019 at 6:30 pm to discuss roads and building finishing's for the new garage. Jim Branch seconded the motion; all yes.

Karl Brunell made a motion to adjourn the March 27, 2019 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

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Mike Cliff, Chairman

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Sarah Patterson, Fiscal Officer